

REGISTERED CHARITY NUMBER: 1143132

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31 DECEMBER 2011
FOR
ST JOHN'S WITH ST MARY'S PCC, MANSFIELD**

Baldwins (Nottingham) Ltd
Chartered Certified Accountants
32 Eldon Business Park
Eldon Road
Attenborough
Nottingham
Nottinghamshire
NG9 6DZ

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

	Page
Report of the Trustees	1 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 to 13

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2011

The trustees present their report with the financial statements of the charity for the year ended 31 December 2011. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1143132

Principal address

St John's Church Office
St John's Centre
St John Street
Mansfield
Nottinghamshire
NG18 1QH

Trustees

D H Roper	Ms C A Gerges-Attia
N A Harding JP	Rev M Adams
Rev D N Berry	Miss J Corson
Mrs S Dawe	Mrs S M Evans
Mrs C A Frith	Mrs M M Lane
T E Lane	D S Marshall FDA B TH (HONS)
Mrs J Mather	E J Milnes
Miss J Milnes	K Nairn
Mrs V A Pearce	Mrs M Thompson
R J Toplis	Dr P J Frith
Mrs C Harding	Mrs A E Adams
Mrs A K Brown B ED	R Ferrie

Independent Examiner

K A Wright FCCA
Baldwins (Nottingham) Ltd
Chartered Certified Accountants
32 Eldon Business Park
Eldon Road
Attenborough
Nottingham
Nottinghamshire
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by the Parochial Church Council (Powers) Measure 1956, as amended, and the Church Representation Rules which are contained in Schedule 3 to the Synodical Government Measure 1969, as amended.

The Trustees are responsible for safeguarding the assets of the charity and keeping proper accounting records in order to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity.

The trustees of the Charity are the members of the PCC. The method of appointment of PCC members is set out in the Church Representation Rules. In 2011, we had one PCC member who was under 18 and was therefore allowed to be a PCC member with voting rights under the Church Representation Rules, but was not able to be registered as a trustee with the Charity Commission. The PCC consists of the clergy who hold the Bishop's licence (our Vicar, Mark and our Curate, Dave), the churchwardens, our General Synod rep (who is on the electoral roll of our parish), our deanery synod reps and those elected by the congregation. The parish was formed by a pastoral scheme in 2010.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent.

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2011

The full PCC met 6 times in 2011 with 2 Away Days.

Public benefit

St John's with St Mary's Parochial Church Council (PCC) is responsible for the promoting of the whole mission of the church within the ecclesiastical parish of St John's with St Mary's.

In carrying out this responsibility, the PCC are specifically responsible for the maintenance of both Church buildings (St John the Evangelist and St Mary the Virgin) as well as the Church Hall on Wood Street, Mansfield.

Related parties

There were no related party matters during the year.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The PCC is committed to being "a people transformed by God, transforming our community". By working towards this objective we hope to see many people from our community become members of the community at St John's and St Mary's churches.

We have considered the Commission's guidance on public benefit with particular regard to the specific guidance to charities who advance religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; providing opportunities for people to hear the Good News and to explore it further and helping people develop their relationship with God through church services and small groups.
- The provision of pastoral services to the community, particularly baptisms, weddings and funerals; Mission work both locally and supporting the mission work of others across the world.

In order to do this well, we also maintain our church buildings and hall.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Worship and prayer

There are eight acts of public worship in a normal week at St John's with St Mary's. These range from reflective traditional morning prayer on Friday mornings, through Book of Common Prayer Holy Communion to the more contemporary Evening Worship.

Our public worship is open to all and our average weekly attendance measured in October was 164 over 16's and 22 under 16's. At 31 December 2011 there were 256 people on the electoral roll, of which 146 live outside the parish.

We host approximately 10 baptism services each year and in 2011 21 children were baptised. We also celebrated 7 weddings. The church is also there to work with families at difficult times of their lives and our ministers were involved in 67 funerals in 2011.

Ladybrook

Chris Frith joined the staff team as a volunteer in September with a particular focus on outreach work in Ladybrook. We started family church in 2011 with some trial runs that were successful and this is already a more regular event in 2012. The Free to Be group also started right at the end of 2011 and looks like it will be a significant part of the Church's ministry going forward.

We have also been building good relationships between the local schools and St Mary's church too. At Christmas we ran "Experience Christmas" which was attended by children from three local schools. This event helped children to learn about the importance of Christmas to Christians and also helped the schools with their RE syllabus.

Pastoral Work

St John's with St Mary's employs a part time pastoral worker who visits people who are ill as well as providing some practical support to those who need help in difficult situations. She has a team of volunteers to help her with the task.

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2011**

Church Opening

St John's Church is open from 10-12 most days of the week during the warmer months. They provide a place for people to come and pray, or just to have a cup of tea and chat to friendly people.

Mission Group

The mission group distribute 10% of our voluntary giving to Christian Mission partners in Mansfield and around the world. In 2011 £9,724 was distributed including support to a number of people who used to be members of our congregation but now work with the poor in other parts of the world.

Other Activities

As well as those activities funded by charitable giving to the Church, there are a number of significant projects that church members run or support practically which wouldn't be there otherwise.

Little Fishes - This is the toddler group which meets in the church centre. This is a large group which provides excellent facilities and support to mums.

The Beacon - The Beacon is a homeless project which was funded in 2011 by the local Drugs and Alcohol Action Team. It works from the Church Hall and provides food and other practical assistance to those who are homeless. They also run a soup kitchen two nights a week in the town centre.

Painting Group - There is a painting group that, again, meets in the Church Centre, which provides people with a place to express themselves artistically. This group often helps people regain lost confidence and provides friendship.

There is a mens' and ladies' group which meets monthly for fellowship as well as an active mother's union.

FINANCIAL REVIEW

Our total income for general purposes was £195,488, we spent £189,403 leaving a surplus of £5,544 after depreciation. However, it is important to note that the insurance (£6,186) and other Church Maintenance work (£6,632) were paid for from the Fabric Fund so if these are taken into account we would show an actual operating deficit of £7,274.

Looking ahead, we need to continue to move towards a more sustainable position for our finances. We were greatly assisted in 2011 by a one-off donation of £15,000. We have taken steps to cut our expenditure where possible for 2012 – especially by turning the heating off in the Church during the week which has adversely affected the Church Opening.

We are also looking to raise our giving with a Funding Campaign in May 2012 run in conjunction with the Diocese Finance Team.

Reserves policy

The PCC currently does not have an agreed reserves policy. It has been our tradition to set deficit budgets and trust that God will provide.

That said, we do have money in the Fabric and General Purposes fund which is only used to maintain the buildings. The PCC have agreed that should it be necessary, money from this fund may be used to pay for the ongoing maintenance and insurance of the Church buildings.

Restricted funds

The restricted funds comprise the Church Fabric Fund, The Rawson Fund and Funds held in trust for other groups both within and outside of the church.

ON BEHALF OF THE BOARD:

.....
- Trustee

Date:

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ST JOHN'S WITH ST MARY'S PCC, MANSFIELD**

I report on the accounts for the year ended 31 December 2011 set out on pages seven to thirteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K A Wright FCCA
Baldwins (Nottingham) Ltd
Chartered Certified Accountants
32 Eldon Business Park
Eldon Road
Attenborough
Nottingham
Nottinghamshire
NG9 6DZ

Date:

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2011**

	Notes	Unrestricted funds £	Restricted funds £	2011 Total funds £	2010 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Income from investments	2d	79	102	181	158
Incoming resources from charitable activities					
Voluntary giving	2a	135,646	26,033	161,679	134,187
Income from operating activities					
- to further the PCC's objectives	2b	11,182	-	11,182	15,260
- to generate funds	2c	5,304	-	5,304	5,304
Other ordinary incoming resources	2e	29	-	29	3,963
Incoming resources held in trust for other groups	2f	<u>43,248</u>	<u>24,995</u>	<u>68,243</u>	<u>50,528</u>
Total incoming resources		195,488	51,130	246,618	209,400
RESOURCES EXPENDED					
Charitable activities					
Grants	3a	8,154	-	8,154	8,799
Activities related to the work of the church	3b	108,517	17,488	126,005	133,781
Church management and administration	3c	13,610	-	13,610	13,978
Other resources expended	3d	2,061	104	2,165	5,332
Outgoing resources held in trust for other groups	3e	<u>56,860</u>	<u>360</u>	<u>57,220</u>	<u>51,622</u>
Total resources expended		<u>189,202</u>	<u>17,952</u>	<u>207,154</u>	<u>213,512</u>
Net incoming/outgoing resources (before transfers and depreciation)		<u>6,286</u>	<u>33,178</u>	<u>39,464</u>	<u>(4,112)</u>
Depreciation	5a	<u>541</u>	<u>-</u>	<u>541</u>	<u>541</u>
Net incoming/outgoing resources		<u>5,745</u>	<u>33,178</u>	<u>38,923</u>	<u>(4,653)</u>
Gains and losses in investments	5b	<u>-</u>	<u>-</u>	<u>-</u>	<u>86</u>
Net movement in funds		5,745	33,178	38,923	(4,567)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>40,869</u>	<u>175,453</u>	<u>216,322</u>	<u>220,889</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>46,614</u></u>	<u><u>208,631</u></u>	<u><u>255,245</u></u>	<u><u>216,322</u></u>

Total funds brought forward and carried forward (restricted funds) includes an amount of £3,105 (2010 £3,105) which is restricted to endowment funds.

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

**BALANCE SHEET
AT 31 DECEMBER 2011**

	Notes	2011 Total funds £	2010 Total funds £
FIXED ASSETS			
Tangible assets	5a	102,442	102,983
Investment assets	5b	<u>3,105</u>	<u>3,105</u>
		105,547	106,088
CURRENT ASSETS			
Debtors	7	32,763	20,394
Cash at bank		<u>121,353</u>	<u>94,258</u>
		154,116	114,652
CREDITORS			
Amounts falling due within one year	8	<u>(4,418)</u>	<u>(4,418)</u>
NET CURRENT ASSETS		<u>149,698</u>	<u>110,234</u>
NET ASSETS		<u>255,245</u>	<u>216,322</u>
FUNDS			
Unrestricted funds	6	109,364	40,869
Restricted funds		142,776	172,348
Endowment funds		<u>3,105</u>	<u>3,105</u>
TOTAL FUNDS		<u>255,245</u>	<u>216,322</u>

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
- Trustee

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice for Charities and applicable accounting policies for Charities in England.

General funds represent the funds of the Charity that are not subject to restrictions regarding their use and are available for application to the general purposes of the Charity. Restricted funds represent the funds of the Charity that are subject to specific restrictions provided by the respective donors and grant-making bodies.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation

Further explanation of the accounting policies approved by the PCC are available from the church office.

2. INCOMING RESOURCES

2a Voluntary Giving

	Unrestricted funds £	Restricted funds £	2011 Total funds £	2010 Total funds £
Standing orders	64,497	-	64,497	61,161
Envelope scheme	20,584	-	20,584	26,508
Collections (all services)	8,552	-	8,552	9,364
Income recoverable	26,324	8,933	35,257	26,292
Sundry donations	15,689	-	15,689	10,862
Development	-	17,100	17,100	-
	<u>135,646</u>	<u>26,033</u>	<u>161,679</u>	<u>134,187</u>

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2011**

2. INCOMING RESOURCES (continued)

2b Income From Operating Activities To Further The PCC's Objectives

	Unrestricted funds £	Restricted funds £	2011 Total funds £	2010 Total funds £
Fundraising	-	-	-	1,382
Church activities	-	-	-	379
Weddings and funerals	<u>11,182</u>	<u>-</u>	<u>11,182</u>	<u>13,499</u>
	<u>11,182</u>	<u>-</u>	<u>11,182</u>	<u>15,260</u>

2c Income From Operating Activities To Generate Funds

Rental of church car park	<u>5,304</u>	<u>-</u>	<u>5,304</u>	<u>5,304</u>
	<u>5,304</u>	<u>-</u>	<u>5,304</u>	<u>5,304</u>

2d Income From Investments

Dividends and interest inc. tax	38	66	104	46
Bank interest	<u>41</u>	<u>36</u>	<u>77</u>	<u>112</u>
	<u>79</u>	<u>102</u>	<u>181</u>	<u>158</u>

2e Other Ordinary Incoming Resources

Other ordinary incoming resources	<u>29</u>	<u>-</u>	<u>29</u>	<u>3,963</u>
	<u>29</u>	<u>-</u>	<u>29</u>	<u>3,963</u>

2f Incoming Resources Held In Trust For Other Groups

Groups within the church	<u>43,248</u>	<u>24,995</u>	<u>68,243</u>	<u>50,528</u>
	<u>43,248</u>	<u>24,995</u>	<u>68,243</u>	<u>50,528</u>

Total Incoming Resources	<u>195,488</u>	<u>51,130</u>	<u>246,618</u>	<u>209,400</u>
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3. RESOURCES EXPENDED

3a Grants

	Unrestricted funds £	Restricted funds £	2011 Total funds £	2010 Total funds £
Mission giving	<u>8,154</u>	<u>-</u>	<u>8,154</u>	<u>8,799</u>
	<u>8,154</u>	<u>-</u>	<u>8,154</u>	<u>8,799</u>

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2011**

3. RESOURCES EXPENDED (continued)

3b Activities Directly Related To The Work Of The Church

	Unrestricted funds £	Restricted funds £	2011 Total funds £	2010 Total funds £
Parish share	65,460	-	65,460	62,506
Clergy/Pastoral worker expenses	3,171	-	3,171	3,976
Gas and electricity	10,726	-	10,726	18,720
Service upkeep	681	-	681	2,840
Worship upkeep	5	-	5	210
Development	-	4,670	4,670	-
Insurances	-	6,186	6,186	6,782
Church maintenance	-	6,632	6,632	7,389
Children's work and sundry school	753	-	753	253
Youth work and rock solid	1,275	-	1,275	2,053
Alpha, cells and pastoral	430	-	430	1,341
Wedding and funeral fees	8,640	-	8,640	6,015
Salaries	<u>17,376</u>	<u>-</u>	<u>17,376</u>	<u>21,696</u>
	<u>108,517</u>	<u>17,488</u>	<u>126,005</u>	<u>133,781</u>

3c Church Management And Administration

Copier/print/stationery	2,671	-	2,671	2,614
Telephones	839	-	839	1,154
Salaries	<u>10,100</u>	<u>-</u>	<u>10,100</u>	<u>10,210</u>
	<u>13,610</u>	<u>-</u>	<u>13,610</u>	<u>13,978</u>

3d Other Resources Expended

Other items	2,061	-	2,061	5,316
Bank charges	<u>-</u>	<u>104</u>	<u>104</u>	<u>16</u>
	<u>2,061</u>	<u>104</u>	<u>2,165</u>	<u>5,332</u>

3e Outgoing Resources Held In Trust For Other Groups

Groups inside the church	<u>56,860</u>	<u>360</u>	<u>57,220</u>	<u>51,622</u>
	<u>56,860</u>	<u>360</u>	<u>57,220</u>	<u>51,622</u>
Total Resources Expended	<u>189,202</u>	<u>17,952</u>	<u>207,154</u>	<u>213,512</u>

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2011**

4 STAFF COSTS

	2011 Total funds £	2010 Total funds £
Wages and salaries	27,257	31,024
Social security costs	<u>218</u>	<u>823</u>
	<u>27,475</u>	<u>31,847</u>

5. FIXED ASSETS FOR USE BY THE PCC

5a Tangible Fixed Assets

	Freehold Land and Buildings £	Church Equipment £	Totals £
COST			
At 1 January 2011	<u>112,047</u>	<u>3,319</u>	<u>115,366</u>
At 31 December 2011	<u>112,047</u>	<u>3,319</u>	<u>115,366</u>
DEPRECIATION			
At 1 January 2011	9,064	3,319	12,383
Charge for year	<u>541</u>	<u>-</u>	<u>541</u>
At 31 December 2011	<u>9,605</u>	<u>3,319</u>	<u>12,924</u>
NET BOOK VALUE			
At 31 December 2011	<u>102,442</u>	<u>-</u>	<u>102,442</u>
At 31 December 2010	<u>102,983</u>	<u>-</u>	<u>102,983</u>

5b Investment Fixed Assets

	Totals £
MARKET VALUE	
At 1 January 2011	<u>3,105</u>
At 31 December 2011	<u>3,105</u>

Holdings at 31 December 2011 constitute;

Haemer Fund	81 shares in the CBF Investment
Witham Fund	386 shares in the CBF Investment
A M Bird Fund	136 shares in the CBF Investment

This page does not form part of the statutory financial statements

ST JOHN'S WITH ST MARY'S PCC, MANSFIELD

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2011**

6 ANALYSIS OF NET ASSETS BY FUND

	Notes	Unrestricted funds £	Restricted funds £	Endowment Funds £	Total funds £
Fixed assets for church use		6,900	95,542	-	102,442
Investment fixed assets		-	-	3,105	3,105
Current assets (bank accounts)		32,120	47,234	-	79,354
Church development		41,999	-	-	41,999
Current assets (debtors)		32,763	-	-	32,763
Current liabilities		<u>(4,418)</u>	<u>-</u>	<u>-</u>	<u>(4,418)</u>
		<u>109,364</u>	<u>142,776</u>	<u>3,105</u>	<u>255,245</u>

7. DEBTORS:

	2011 £	2010 £
Income tax recoverable	32,763	18,626
Other debtors	<u>-</u>	<u>1,768</u>
	<u>32,763</u>	<u>20,394</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2011 £	2010 £
Trade creditors	<u>4,418</u>	<u>4,418</u>
	<u>4,418</u>	<u>4,418</u>

9. FUND DETAILS

The restricted funds comprise the Church Fabric Fund, The Rawson Fund and Funds held in trust for other groups both within and outside of the church.